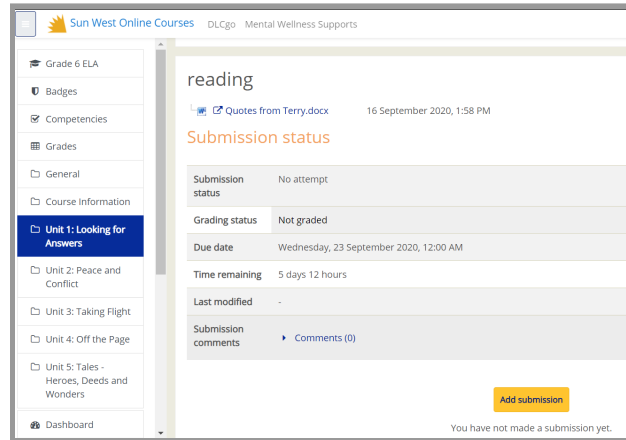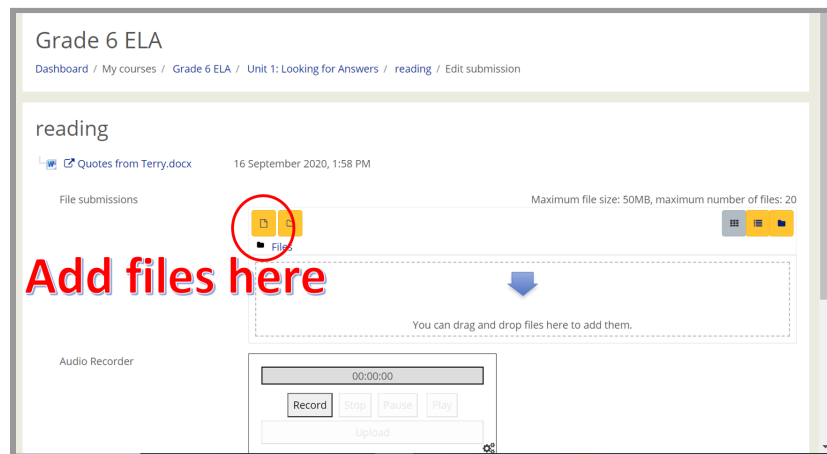# Uploading files for Submission in Sun West

Once you have completed your assignment, go to the original assignment area in Sun West.

1. Click Add submission



2. Files > Add > Choose file > Google drive > Subject file > choose your document



3. Open (button should turn blue) > upload this file.
4. If you would like to add a message or short recording then do so.
5. Save changes.
6. Under submission status, it should say submitted for grading.

If you would like to to fix or change your submission click on edit submission and resubmit it again.